

Instructions for Using a Mac to Access Your N: Drive From Off-Campus

1. From your Mac's desktop, go to the Finder toolbar and select "Go"
2. At the bottom of the drop down menu that appears, select "Connect to Server..."
3. In the "Connect to Server" windows, enter the appropriate address of the server (see below) then click "Connect"
 - Student server address = <https://fileservnew.dom.edu/students/yourusername>
 - Faculty server address = <https://fileservnew.dom.edu/faculty/yourusername>
 - Staff server address = <https://fileservnew.dom.edu/admin/yourusername>
4. After the "System Authentication" window appears, enter the domain information ("DOM"), your username and your password then click "OK".
5. You may receive an error message "The username or password may be invalid. Try again". This is a known bug:
 - Click "Ok" and you will be returned to the previous "System Authentication" window.
 - Simply click "OK" again at the "System Authentication" after which your connection should complete successfully.
 - If the error message continues, make sure that you have entered your username and password correctly, then repeat the above.
6. The network drive will appear immediately and its contents will appear a few seconds afterward, depending on the speed of your network connection.
7. When you are finished, be sure to save and close your documents before disconnecting from the network drive.